



## INSTRUCTIONS

1. As per provisions of Depository Act, 1999 and regulations made thereunder shares will only be issued in dematerialized condition. Please mention your BO account number in the Application Form. If you do not mention your valid BO (Beneficial Owner) Account, your application will be treated as invalid.
2. All information must be written or typed in Block Letters in English and must not be abbreviated.
3. An Application must not be for less than 50 Ordinary Shares having the value of Tk. 5,000 (five thousand) or a multiple thereof.
4. Application must be accompanied by a foreign demand draft drawn on a bank payable at Dhaka or cheque drawn out of foreign currency deposit account maintained in Bangladesh for the full value of Shares favoring "**Phoenix Finance and Investments Limited**" and crossed "**ACCOUNT PAYEE ONLY**".
5. Application shall be sent by the applicant directly to the Company within **June 28, 2007** so as to reach the Company within **July 7, 2007**. No Application sent after **June 28, 2007** or received by the Company after **July 7, 2007** will not be considered for allotment purpose.
6. Refund against over-subscription shall be made in the currency in which the value of Shares was paid for by the applicant at the same rate as stated on the application form through Account Payee Cheque payable at Dhaka with bank account number, Bank's name and Branch.
7. In case of over subscription, allotment shall be made by lottery in accordance with the instructions by SEC.
8. Money receipt on clearance of draft or cheque, as the case may be, shall be sent by post to the applicant by the Company.
9. Joint Application by two persons will be acceptable. In such a case, allotment or refund shall be made by post to the first applicant.
10. Application must be made by an individual, a corporation or Company, a trust or a society and not by a firm, minor or persons of unsound mind.
11. Making of any false statement in the application or supplying of incorrect information therein or suppressing any relevant information shall make the application liable to rejection and subject to forfeiture of application money and/or forfeiture of the share (unit) before or after issuance of the same by the issuer. The said forfeited application money of share (unit) will be deposited in account specified by Securities and Exchange Commission (SEC). This may be in addition to any other penalties as may be provided for by law.
12. The intending NRB applicants shall deposit share money by US \$ /UK Pound sterling/Euro draft drawn on any bank and payable in Dhaka Bangladesh, so that the Issuer's collecting Bank can clear that proceeds and deposit the same into Issuer's Bank Account in time.
13. Spot buying rate (IT Clean) in US Dollars/UK Pound Sterling/Euro of Sonali Bank as prevalent on the date of opening of subscription will be applicable for the Non Resident Bangladeshi (NRB) applicants.
14. The applicant shall furnish photocopies of relevant pages of valid passport(s) in support of his/her being a NRB, dual citizenship or of the foreign passport bearing an endorsement from the concerned Bangladeshi Embassy to the effect that no visa is required for him/her to travel to Bangladesh.
15. In case of joint NRB applications joint applicant shall also submit supporting paper/documents in support of their being a NRB as mentioned in Para – 14.
16. **An applicant cannot submit more than two applications, one in his/her own name and another jointly with another person. In case an applicant makes more than two applications, entire application money will be forfeited by the commission.**
17. **No sale of securities shall be made nor shall any money be taken from any person, in connection with such sale until twenty-five days after the prospectus have been published**

**THE NRB APPLICATION ALONG WITH THE DRAFT AS ABOVE IS TO BE SUBMITTED TO THE COMPANY'S HEAD OFFICE DIRECTLY WITHIN THE STIPULATED TIME MENTIONED IN PARA-5.**